

## Provider Access Policy Statement (PAL)

**Access for colleges, training providers, university technical colleges, universities and all other post 16 providers, including technical, vocational and academic routes and apprenticeships**

**Updated September 2023**

This policy statement sets out the arrangements for managing the access of providers to students for the purpose of giving them information about the provider's education or training offer.

### **Pupil Entitlement:**

All students in years 10 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

In line with the updated Provider Access Legislation, from January 2023, all schools must provide a minimum of four encounters for all students with post 16 providers, as above. This is broken down into key phases: -

**2<sup>nd</sup> key phase** Year 10 or 11 Two encounters for students that are mandatory for all to attend

**3<sup>rd</sup> key phase** Year 12 or 13 Two encounters that are mandatory for the school to put on but optional for students to attend

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from all students, including our most vulnerable and those with additional learning needs

As part of the Futura Learning Partnership, IKB Academy defines an encounter as at least 30 min, during the school day.

The school days runs from 8.45am until 3.05pm.

This complies with the school's legal obligations under Section 42B of the Education Act 1997.

As part of our careers programme, we will consider requests from approved training, apprenticeship, technical and vocational education providers, including University Technical Colleges where appropriate, to speak to our students. IKB Academy will also approach these providers directly when planning and organising key career related events throughout the school year such as school assemblies, webinars within the curriculum, including live events, careers engagement events and parents evenings. Meaningful encounters may be planned using the [Making it meaningful checklist](#).

The quality and impact of careers provision at IKB Academy is monitored by our Senior Leadership Team, Futura Learning Partnership's Central Strategic Careers Lead and the West of England Combined Authority through Compass + auditing. Access and opportunity to engage with technical, vocational and training providers will form part of this process.

IKB Academy has a range of facilities available for providers to use in support of our careers programme. This includes a lecture theatre, classrooms, outdoor space and online conference platforms.

### **Destinations of our students**

Last year our year 11 students moved to a range of providers in the local area after school:

- IKB Academy 9%
- FE Colleges 36%
- Independent Training Providers 7%
- Alternative Sixth Form 7%
- Apprenticeships 32%
- Other 9%

These providers included:

- St. Brendan's Sixth Form College
- Weston College
- City of Bristol College
- Bath College
- Bridgwater and Taunton College
- South Gloucestershire and Stroud College
- Yeovil College
- Semester Learning
- BEMA

Last year our year 13 students moved to a range of providers in the local area after school:

- HE and University 16%
- Apprenticeships 50%
- Employment 16%
- Other 16%

### **Management of provider access requests**

All requests made by providers should be emailed at least 6 weeks in advance of the expected date of the session.

In the first instance, requests by providers should be sent to: -

**Name of Careers Leader:** - Clare Barclay

**Careers Leader email address:** - cbarclay@ikbacademy.org.uk

**Tel No:** - 0117 916 1013

### **Granting Requests and Refusal of Requests**

Once your request has been submitted, the FLP's Careers Leader will respond to you within 10 working days. All requests will be given due consideration from the designated Careers Leader and Senior Leadership Team.

Once the request has been granted, we will ask you for a range of information to share with our students and parents before the session. This may be a prospectus, letter, presentation to share with students and parents in advance of your session.

This should include: -

- Details of the opportunities you offer including technical education, courses and entry requirements
- What is learning like with your institution?
- How do you prepare students for their best next step on successful completion of your course/training?
- Provide examples of linking courses with careers relating to the labour market and recent positive destinations of students who have completed their learning with you

Requests will be considered against: -

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.
- All requests will also be considered in line with the school's Safeguarding policy. For questions on this policy statement or the wider careers programme at IKB Academy please do not hesitate to contact us.
- IKB Academy will keep a log of all provider requests for access and the outcomes and record on Compass Plus to support the delivery and evaluation of the careers programme.

### **Opportunities for access**

IKB Academy offers the four provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

This policy statement will be evaluated with the Careers Leader and Central Strategic Careers Lead as part of the Compass Evaluation, 3 times each academic year.

If a provider has reason to make a complaint in relation to this statement please email Mr Mark Davies, Central Strategic Careers Lead, Futura Learning Partnership, at [mdavies@futuralearning.co.uk](mailto:mdavies@futuralearning.co.uk) who will investigate further.

DATE OF APPROVAL March 2024

DATE OF NEXT REVIEW March 2025